

EMMET COUNTY

DEPARTMENT OF PUBLIC WORKS
BOARD OF DIRECTORS MEETING

December 4th, 2025

Meeting held at 8:30 a.m.

Emmet County Drop-Off Center
7363 Pleasantview Rd. Harbor Springs, MI.

Members Present: D. Keiser, Chairperson B. Dohm, Vice Chairperson; D. Fuller; Secretary; B. Gutowski; D. Mapes; J. Kargol

Members Absent: A. Bawkey:

Members of Public: G. Muir

Staff Members: J. Steffel; M. Kilmer, M. Keiser, J. Brubacher

Call to Order

D. Keiser called the meeting to order at 8:30 a.m.

Public Comments:

None.

Minutes

The minutes of November 6th DPW meeting were reviewed. D. Fuller motioned to approve November 6th 2025 minutes; B. Dohm supported. All present voted in Favor.

Financials

The October financial report was reviewed by J. Steffel. B. Dohm motioned to approve the October financials; D. Mapes supported. All present voted in favor.

Operations Update (Old Business)

Personnel: No updates

Part 115: Emmet County Recycling (ECR) is currently conducting the *Parallel Study*, which collects data from local businesses that recycle materials outside of the county program. This includes corporate back hauls, internal recycling programs, third-party haulers, and mail-in options. The study will help establish a more accurate countywide recycling rate. The State of Michigan has set a benchmark recycling rate of 30% by 2030—Emmet County already exceeds that standard. The next meeting is scheduled for December 8th at 10am.

Compactor #1 Reconstruction Project: The compactor is in and operational now. Emmet County DPW will be holding off till Spring to finish the concrete work on the floor as the weather is now below temps to pour the floor.

Other Business (New Business)

2026 DPW Board Meeting: The meeting dates have been set but some of the times must be at 9:30 instead of 8:30. As we are waiting for the road commission dates and times to be approve. We will motion to

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approve the dates with times to be approved on the January meeting. D. Dohn motion to approve the dates with times to be approved in January, B. Gutowski supported. All voted in favor

HHW RFP: Emmet County DPW received two bids for the Household Hazardous Waste Day. The DPW board motioned to approve what is in the best interest for our program. B. Dohm motion to approve moving ahead with the bid and D. Mapes supported. All voted in favor.

2026 Roofing: DPW has an RFP out to work on the outer buildings getting new roofs.

Potluck: We opened an invite for the Board members to join us for an employee potluck.

Public Comment

Round Table Discussion

None

Meeting Adjourned: 9:06AM

Next Meeting: Thursday, January 8th 2026, at 8:30 AM, at the Emmet County Drop Off Center, 7363 Pleasantview Road, Harbor Springs.

X Douglas Faller